



# Manuscript

## Peer-Review Process

# MPRP User Manual

## (Manuscript Peer-Review Process)



**URL:** <https://www.mprp.in/>

**Manuscript Peer-Review Process (MPRP)** is a web-based portal where authors can submit their manuscripts from anywhere with internet access, eliminating the need to physical mails or deliver their work to publishers. It allows authors to submit their manuscript easily and efficiently and also save time of both user and publisher. In short, authors can submit their work for publication more easily, quickly, and transparently by using online portals for submitting manuscripts.

### **Salient Features of MPRP**

✓ **Easy Submission**

It allows the easy and efficient submission to authors where they can directly submit their manuscripts along with the supplementary files with a very few easy steps by using attach file option.

✓ **Tracking**

Author's can simply track their manuscripts by using their reference number and registered email ID of the corresponding author.

✓ **Email Alerts & Notifications**

Authors can get automated alerts and notifications at each and every step from submission to publications including alerts at the time of minor and major revisions etc.

✓ **Direct invoicing**

Author's can directly pay the Article Publication Charges (APC) by using the Pay Now option in their dashboard by credit card. It will automatically get update in the system.

✓ **Peer-Review Process Management**

It manages the whole Peer-Review process through reviewer's and editors along with Editor-in-Chief also of the journal. All types of revisions, corrections and getting updated file from the authors is also easy by MPRP.

✓ **User Friendly**

It's very user-friendly platform for maintain all the editorial workflow of the journals. It is a web based browser that do not require any installation or integration.

✓ **Integration with ORCID & Researcher's Profile**



## MPRP key characteristics

**User-Friendly Interface:** It is user friendly and provide clear instructions and guidance at each & every step.

**Separate Dashboard (Author, Reviewer, Editor):** Intuitive design for authors, reviewers, and editors and also provide different panel to work for each person to avoid confusion.

**Manuscript Submission:** It provides online submission form with fields for title, abstract, keywords, author information, affiliations, and funding sources etc.

**Editorial Workflow:** It provides various steps like Journal Guideline corrections, Plagiarism correction etc. for making editorial decisions smooth and also allow reattachments after modifications at same stage.

**Main control for Editor-in-Chief:** EIC of the journal has full permission to see a manuscript submitted by author from submission till publication. It allows the EIC to assign any reviewers, any editor for the manuscript and also all comments are easily visible in EIC Panel. In short, the whole controller of a Journal is EIC who have all permission to access data, Peer-Review process and production work as well.

**Peer Review Management:** MPRP is integrated with Peer Review system, allow assigning, tracking, reminders for managing reviewers and also provides insertion of reviewer feedback in very easy manner.

**Manuscript Tracking:** It allows author to track their manuscript from day 1 after submission till publication.

**Version Control:** Inbuild facility of putting multiple updated versions of the paper without any limitations.

**Automated Notifications at each & every step:** It enables automated notification to authors, reviewers, & editors at each and every stage of the manuscript from registration process till end.

**Data Security and Privacy:** It foster and robust measures to secure sensitive data of authors and also ensure compliance with data protection regulations.

**Mobile Friendly:** It is highly responsive that work on multiple devices including smartphones, & Tablets.

**APC and Invoicing Management (APC Management):** It allows author to pay Article Publication Charges from MPRP only by giving Pay Now option from initial stage till publication.

**Continuous Improvement:** Our team is working hard after getting updates and feedbacks from users to update it with latest technologies to enhance the user-friendly experience.

